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| **Señora Alvarado- Fernández**  2017-18  Classroom Syllabus |
| Spanish I |

**Contact information:** **Conference periods:** 4th and 7th

Lillian Alvarado (-Fernandez) **Tutoring schedule:**

Portable P1-B Tuesdays – 4:15-4:45 P.M.

Thursdays- 8:15-8:40 A.M.

E-mail: lillianalvarado@misdmail.org \*Additional tutoring times may be

arranged by appointment.

**Classroom rules:**

1. Follow all Mansfield ISD and Worley Middle School policies and procedures as stated in the Student Code of Conduct.
2. Follow the teacher’s directions the first time given.
3. Technology should be put away unless instructed otherwise. Technology will be used for learning purposes only.
4. Come to class on time and be ready to learn and participate.
5. Be on task at all times and bring your materials to class. (Journal, Folder, Writing utensil, charged iPad, etc.)
6. No food is allowed inside of the classroom. Drinks are allowed only if they are closed with a lid.
7. Keep your head up at all times in class and pay attention. If you are not feeling well, let the teacher know.
8. Complete all assignments/make-up work in a timely manner.
9. Maintain excellent condition of all classroom materials/textbooks/furniture/decoration and be respectful of the classroom environment.
10. Respect your teacher, your classmates, and yourself. Any sort of Bullying/Disrespect is NOT tolerated!

**Classroom Discipline Plan:**

1st offense: Warning

2nd offense: Conference with the student(s)

3rd offense: **First** phone call to parent/guardian

4th offense: Office referral

5th offense: Parent-Teacher conference

\*Immediate referrals will be written for major offenses such as extreme profanity, violence, disrespect, etc.

\*Consequences may vary depending on the offense. All offenses will be documented.

**Materials**

Each one of my class periods is assigned to bring a package of the listed item to class:

1st period: Pencils

2nd period: A box of tissues

3rd period: Notebook paper

5th period: Pencils

6th period: Notebook paper

8th period: a box of tissues

In addition, the students are required to bring the following items to class every day:

* 2 dry erase markers for activities
* iPad/Tablet/Device (Fully charged)
* Writing utensils (pen/pencil)
* Spiral/Notebook for daily warm-ups
* Three-ring AVID binder that contains the following (behind the “Spanish” tab):

1. Apuntes (Notes/Vocabulary sheets/handouts)
2. Tarea (Class Work/Homework/Returned work)

\*Bonus points will be awarded on folder/binder checks if the student has dividers for each six weeks. Notes and handouts for the entire year are to be kept in the folder/binder.

* English-Spanish dictionary (optional)

\*Spiral/journal is a mandatory object. It will be graded and taken for a quiz grade every six weeks.

\*Wal-Mart, Dollar Tree, and Dollar General have great deals on these items.

**Grading**

Students will be graded using the following percentages for each category:

Overall 100%

* 40% - Tests/Major Grades
* 25% - Daily Work (classwork; homework; etc.)
* 35% - Speaking/Listening

**Make-up work (for excused absences only)**

* If a student is to miss class for any reason, make-up work will be available.
* Students are to come by my classroom before or after school to collect any assignments from the “Make-up Work” section located inside the classroom.
* Students are to turn in the assigned make-up no more than 5 school days late after returning to school in order to receive full credit (20 points will be deducted from the final grade for every school day that the work is turned in late).
* Students are to write MAKE-UP WORK and the date on which they were absent at the top of their paper when turning it in.
* Any assessments (quizzes or tests) that were assigned are to be made-up before or after school. It is the student’s responsibility to make an appointment with the teacher for make-up assessments.
* It is the student’s responsibility to study the material that was taught in class on the day of his/her absence. The students may collect notes from the make-up work section or their peers.

**Late Work Policy**

* Late work will only be accepted three days after the assignment is due (15 points off for each day the assignment is late)
* Journals are to be ready on the day of the Journal check towards the end of each grading period. If you have an excused absence on the day of the journal check, it is due upon your return to school.
* If you were absent on the day a homework/class assignment was due, write “ABSENT” and the date in which you were absent at the top of your paper when turning it in. This is to protect you from getting any points deducted from your final grade. (REMEMBER: You are only given 5 school days to turn in make-up work)

**Homework passes**

* Homework passes are given to the students as an incentive in order to help them succeed.
* Homework passes can be turned in as replacement for any class/homework grade.
* Some homework pass opportunities are given throughout the school year.
* Students may decorate an unopened box of tissues with at least 15 school appropriate Spanish grammar/vocabulary words written on the box in marker. The students will receive a homework pass for the extra credit assignment. (Only one tissue box per six weeks)
* If a student wishes to turn in a homework pass in place of any class/homework grade, they are to staple the signed homework pass on top of the assignment being replaced.
* The student may use 2 homework passes per 6 weeks.
* Homework passes are not used to skip an assignment during class.

**Restroom passes**

You will receive a punch card with 4 restroom passes/6 weeks.

Try your best to go to the restroom/drink water before class.

Use the restrooms closest to the back entrance of the school. (The one closest to the portables)

Always ask for my permission to go to the restroom and write your name on the board. Do not take the pass without my permission or your restroom privilege will be revoked for the 6 weeks automatically.

Your punch card must be stamped before you go to the bathroom.

Students must stay on task, be on time (not tardy), and follow all classroom rules and procedures during the entire class period in order to use a restroom pass.

Only go to the restroom during certain periods of time. (Not while something is being taught or during the first and last 10 minutes of class)

If you take longer than 7 minutes or return with food, your bathroom passes for the rest of the 6 weeks are revoked automatically.

**Class Website and Google Classroom:**

* www.worleymsspanish.weebly.com

Check out our class website for lesson plans and homework!

* Google Classroom-

Each class will be given their Google Classroom during the first week of school.

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| **My Google Classroom Code is: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

Textbook: Así se dice

Each student will be given an *Así se dice* account during the first few weeks of school. Their account will give them access to the online textbook, resources, and practice activities.

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| My ***Así se dice*** login is :  Username |  |
| Password |  |

Remind 101:

Text **@alvspan17**(for Spanish 1 students) to the phone number **81010** in order to receive reminders to help you remember due dates and updates on anything related to the class.

**BYOT (Bring Your Own Technology)**

Students are allowed to bring their electronic devices, such as smart phones and tablets to use them in the classroom for learning purposes. However, those devices are to be put away during instructional time (anytime the teacher is teaching a new concept or we are doing any activity as a class). The students may only have their phones when instructed by the teacher. If the student refuses to follow this policy, the teacher, as stated under the Classroom Discipline Plan, will take steps to resolve this issue. We will have various opportunities to work with technology in the classroom and we should keep in mind that the BYOT policy is to be used when indicated and appropriate.

\*If you need to reach your child in case of an emergency, please contact the Worley Middle School front office, and your call will be transferred.

**Applications (Apps) to download:**

DuoLingo – For Spanish practice at your own pace.

Así lo digo- Textbook App- Flashcards and practice activities.

ConnectED- Textbook App- Ebook and resources.

Socrative Student- For assessments (tests and quizzes).

I have read and understood Mrs. Alvarado’s classroom rules and procedures.

Student Signature:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PARENTS, PLEASE SIGN AND HAVE YOUR CHILD RETURN THIS PAGE TO ME. THANK YOU!**

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I have read and understood the rules and procedures that my child is expected to comply with while in Mrs. Alvarado’s classroom:

Student Name (print):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent telephone number and e-mail:

Telephone # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent Name (print):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent signature:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**